**Timpanogos Academy School Board Meeting  
Thursday May 12th, 2022 7:00pm  
Timpanogos Academy Elementary   
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**PRESENT:**   
Board members Kim Seager, Rachel Thacker, Minta Valentine, Paul Johnson, Amy Tressler, and Jennie Bruce are in attendance at 7:00pm, and this constitutes a full quorum.   
  
Principal Errol Porter is also in attendance. Board Member Phil Cardon is excused.

**1 - Agenda Approval**Rachel Thacker made a motion to amend the agenda by adding “20th Year Discussion” to Item 12-F “CFO –Rachel Thacker”. The motion to amend was seconded by Minta Valentine and passed unanimously.

**2 – Review of Last Meeting’s Business**  
The Board asked Mr. Porter some follow-up informational questions while reviewing the minutes from the previous month.  
  
**3 – Approval of Minutes/Next Board Meeting**  
Kim Seager made a motion to approve the April 2022 minutes as amended. The motion was seconded by Paul Johnson and passed unanimously.   
  
**4 – Confirm Next Board Meeting**  
The Board confirmed that the next Board meeting will be on June 9th, 2022 at 7:00pm.  **5 – Public Input**  
Several parents and one student rose to express either their support or opposition of Timpanogos Academy continuing to perform “All Kinds of people” in the annual Hope of America program. The student who spoke in favor of continuing to perform this number was Phoebe Egbert. The parents who spoke in favor of continuing to perform this number were Sarah Leeper, Marie Egbert, Kathleen Olson, and Becca Ackley. The parent who spoke in opposition to continuing the number was Emily Milner.

**6 – PTO Report – Alli Fields**  
PTO President Fields updated the Board on upcoming events including the 6th grade graduation, the Geography Bee, and Field & Pool Day. Mrs. Fields is also working on creating a “PTO handbook” for parents and future leaders of the PTO.   
  
**7 – USBE No Findings Letter – Karyl Montgomery**Karyl Montgomery reported that there were once again “no findings” that cocurred in our annual audits. Mrs. Montgomery also advised the Board that there are an as yet unspecified number of fund dollars coming to the school for capital improvements and technology, allegedly without a lot of strings or requirements attached. Mr. Porter added that some additional updated Promethean style panels would be a good use for these funds.

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**8 – 2022-23 Fee Schedule Proposal – Errol Porter (Action Item)**For the third consecutive month, Mr. Porter discussed an amendment to the school’s fee schedule for next year (2022-23) that would increase the annual maximum of $120.00 per family to a new maximum of $160.00 per family, with a fee waiver in place. Rachel Thacker made a motion to approve the 2022-23 Fee Schedule as presented. The motion was seconded by Jennie Bruce and passed unanimously.

**9 – 2022-2023 Projected Numbers – Frank Anderson**Mr. Anderson shared the current enrollment numbers of 512 students, along with the known number of students who would not be returning (which is only 6 students or 1.76%), plus the projected enrollment numbers based on the Lottery enrollment numbers. As of today, the projected enrollment with “high confidence” is 535 students.

**10 – Principal’s Report – Errol Porter**  
 \* A) LETRS implementation plan: Mr. Porter confirmed that participating in the state’s LETRS training is mandatory and will require 90 hours of teacher training over 3 years, and also requires passing a certification test after the training. This training will most likely require some of the trainings to be done during the regular school day, so scheduling of substitute teachers will be needed. There are federal grant monies available to be applied for to cover the school’s cost if the school chose to apply for those funds.

\* B) Mandt System training: Mr. porter reported about the MANDT training that he attended earlier this month. MANDT training is a de-escalation and safe restraint system and Mr. Porter was trained to be a trainer of the system here at our school. Following the training system results in compliance with state laws if and when restraint is ever required.

\* C) Board Election applications: Mr. Porter reported that there were only two applicants for this year’s Board elections; and those two applications were made by the incumbents. Accordingly, there will be no elections this year and the incumbents would be re-appointed for a new term.   
  
  
**7 – Budget Update – Karyl Montgomery**Karyl Montgomery reported on the status of the budget to date, and that revenue and expenses were both in line with expectations and on-track for the year as of April 30th, 2022. Mrs. Montgomery also reported that the budget will need to be amended to allow for the installation of the upgraded fire and carbon monoxide alarm system, and for travel expenses to send Sarah Clyde for Powerschool training.

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**12 – Board Position Reports**:

1. **PTO/Curriculum, Jennie Bruce:** Mrs. Bruce reported about Mrs. Belt’s Book Reading Club, which will use books that Mrs. Bruce will be reviewing. The Board discussed how the school addresses any complaints about books in our library, and Mr. Porter reported that the state will be requiring that schools create a policy for this very issue.
2. **Uniforms, Amy Tressler:** Mrs. Tressler went over the plans for the upcoming “Uniform Swap” with the Board.
3. **Risk Management & Facilities, Paul Johnson:**  None at this time.
4. **Publicity, Minta Valentine**: Mrs. Valentine led a discussion about plans for the schools participation in the Lindon City Days parade.
5. **CFO, Rachel Thacker:** Mrs. Thacker led a discussion on how the school could celebrate the school’s upcoming 20th year.
6. **Human Resources & Website, Phil Cardon:**  None at this time (Mr. Cardon is not present).
7. **Board Chair, Kim Seager:** None at this time.

**13 – Board Training:** “Board-Wiser” Training recording: “Some Revolving Doors Lead to Dead Ends” **14 – Closed Session**Motion for a closed session was made by Kim Seager to discuss character & competence of individual employees. A roll call vote was called for and all present board members individually voted “aye” when asked.

**15 - Adjournment:**Kim Seager moved to adjourn without objection.