

Timpanogos Academy's Student Computer and Internet Acceptable Use Policy

Timpanogos Academy has given students opportunity to gain computer skills necessary for course work and advance learning. In order to protect the student, Timpanogos Academy will provide internet content filtering and virus control software. Students will be issued usernames and passwords. Technology protection measures are in place and will be used for all internet access. All network use by adults or minors will be monitored for safety. Computer use is a privilege and a student can lose this privilege and be subject to disciplinary action should he or she choose to violate the conditions of this contract. If the student's parent/guardian hasn't signed this contract the student will not have access to school computers and/or the internet and will be unable to access programs used for instruction at Timpanogos Academy.

Privileges – Use of the internet and school computers is a privilege and not a right. Internet services provided by the school are not intended for personal or private use. Appropriate use will be determined by Timpanogos Academy administrators and staff. The user may be denied access at any time.

Privacy – Students have no expectation of privacy of electronic data or communications (i.e. files, disks, documents, emails, etc.) which have been created in, entered in, stored in, downloaded from, or accessed on Timpanogos Academy's computer system. School administrators and staff monitor, log, and may review any or all files and messages.

Students will:

- Participate in internet safety training that includes:
 - Appropriate online behavior
 - Cyberbullying awareness and response
 - Social networking sites
 - Chat room
- Only use school computer equipment with permission from and under supervision of faculty or staff member.
- Respect and follow computer instructor's instructions.
- Use computer hardware, the internet, and school network to work on school related assignments only.
- Use computer property appropriately and ask for help when necessary.
- Follow basic net-etiquette and be a good network citizen.

Students will not knowingly use school computers, equipment or facilities to:

- Access or distribute inappropriate materials objectionable to use in school environment. This includes pornographic, obscene, violent, threatening or other inappropriate material.
- Use one's identity, misrepresent one's identity or use another's identity to access student or school information or send email, chat, or any form of electronic communication.
- Communicate with vulgar, defamatory or threatening language, graphics, or artwork.
- Download, upload, install or execute software and files without prior approval from an authorized teacher/advisor (this also includes music). Violate copyright law by knowingly downloading or distributing copyrighted materials.
- Engage in illegal activities defined as a violation of local, state, and/or federal laws. This includes but is not limited to corrupting, destroying, or manipulate systems data.

- Engage in hacking or activity such as purposefully loading or transmitting computer viruses, worms, malware, password grabbers, spyware, or software that compromises the network in any way.
- Change or manipulate the configuration of computer hardware or software.
- Execute not=educational gaming.
- Customize computer setting for personal use.
- Erase, expire, or reset memory cache, web page links, or HTTP location history without prior consent.
- Use of any interactive real time Internet activity (such as chat rooms).
- Copy system programs or files from a computer or network without permission.
- Send personal or mass emails or access instant messaging, internet radio, internet video, image searches, and other like activities.
- Access Internet Image searches from school computers without prior approval for each search from lab advisor.
- Use personal equipment to access the school network without prior approval. Any personal equipment used to access school's network falls under the same rules as school owned equipment.
- Music.

Electronic Device Policy

Policy TA5104

Board Approved 10-13-2016

Purpose

Timpanogos Academy desires to have a school environment with optimum learning potential. In order to accomplish this purpose, Timpanogos Academy implements the following policy in accordance to Utah Code R277-495 regarding Electronic Devices in Public Schools.

Definitions:

For the purpose of this policy an electronic device is defined as a device used for audio, video, or text communication or any other type of computer or computer-like instrument.

1. Students are discouraged from bringing their personal electronic devices to school unless they are part of a project or used for an educational purpose agreed between the teacher, administration and student. The school or its employees are not responsible for lost, stolen, or missing personal electronic devices.
2. Electronic Devices shall not be used in ways that bully, humiliate, harass, or intimidate school-related individuals, including students, employees, and visitors, consistent with R277-609 and R277-613, or violate local, state, or federal laws.
3. Electronic Devices shall not be used by students for electronic mail, chat rooms, and other forms of direct electronic communications (including instant messaging).
4. Any Electronic Devices used on school property or utilizing school networks shall not be used to access prohibited materials including pornography or pornographic images by students, LEA employees and visitors to inappropriate matter on the Internet and World Wide Web.
5. Electronic devices shall not be used for any unlawful activities including accessing unauthorized data bases, hacking, violating the Family Education Rights and Privacy Act and disseminating any information prohibited by the FERPA.

