**Timpanogos Academy School Board Meeting  
Thursday Aug 4th, 2022 7:00pm  
Timpanogos Academy Elementary   
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**PRESENT:**   
At 7:00pm, Board members Kim Seager, Rachel Thacker, Paul Johnson, Amy Tressler, and Jennie Bruce are in attendance, and Amy Tressler is attending remotely. This constitutes a full quorum. Principal Errol Porter and Board Secretary Frank Anderson are also in attendance.  
  
Board Members Phil Cardon and Minta Valentine are excused.   
  
  
  
**1 - Agenda Approval**Rachel Thacker made a motion to accept the agenda. The motion was seconded by Jennie Bruce and passed unanimously. **2 – Review of Last Meeting’s Business/ Approval of Minutes/Confirm Next Board Meeting**  
Minutes were not available for review. The Board confirmed that the next Board meeting will be on September 8th, 2022 at 7:00pm.  
  
  
  
**3 – Public Input**  
Timp Academy parents Carrie Bischoff, Marie Egbert, and Kathleen Olsen all spoke in favor of continuing the “All Kinds of People” performance in the annual “Hope Of America” program for 3rd and 4th graders. Input was given that trying to do the program strictly after school would have conflicts with other after school activities that students have. The parents proposed providing dinner for the teachers and having parents available to assist at the Marriott Center on the night of the program, and having parents teach the choreography during the school day and allow the teachers use that time as prep time for the 90 hours of required state LETRS training.

**4 – Budget Update – Lynn Smith**Due to personal emergencies, printed budget reports are not available to review at this time. Our recently completed audit was successful with “no findings”. We continue to be the best financially managed school district in the state and the only one we know of that has no debt.

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**5 – PTO Report – Julie Bellon**  
Mrs. Bellon reported on numerous items:

a) The parade float has been constructed, and Mrs. Perry and Miss Bellon are representing the school teachers on the float along with 10 parents and 14 students have volunteered. The total cost for the float was about $150.00  
  
b) Samples of the “Meet the Teacher Package” for the upcoming “Back to School Night” were shown and explained to the Board.   
  
c) The PTO’s Facebook page and other social media accounts have continued to get excellent trafiic.   
  
d) This year’s school carnival and silent auction is Friday September 23rd, and this year it will be set up in tandem as the school’s “20th Birthday Party and Celebration”. It is coming together well with a lot of donated goods for the auction.   
  
e) The PTO has several ideas for the school’s 20th anniversary, and Mrs. Bellon went over several of these ideas to get the Board up to speed on those plans.   
  
f) The PTO has some 501(c)(3) issues with tax exemption status with purchases, and there is no plan in place yet in the event that there was a dissolution of the PTO, so Mrs. Bellon is working on that plan.   
  
g) The Board discussed the pros and cons of an electronic versus paper school directory. After discussion, the consensus was to focus on a paper version.

**6 – Enrollment Status – Frank Anderson**Mr. Anderson shared the current enrollment numbers of 512 students, along with the known number of students who would not be returning (which is 29 students or 6.09%), plus the projected enrollment numbers based on the Lottery enrollment numbers. As of today, the projected enrollment is 529, with “high confidence” of 503 students.

**7 – Principal’s Report – Errol Porter**  
  
 \* A) The Fire system upgrade is completely installed and has passed all tests. We are now waiting for the Fire Marshall to come and approve the installation.   
  
 \* B) Staff training will begin next week, and we will have several trainings engaged in throughout the week. We are scheduled to have a special ed audit this year so the staff will also go through some training on the special ed requirements.

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**8 – Early Literacy Plan Approval (Action Item)**The school’s Early Literacy Plan for 2022-23 that the Board passed in July was submitted to the state for pre-approval, and the State sent back amendments that they recommended/required in the plan.  
  
Those amendments and changes were incorporated into the school’s plan and presented to the Board. After discussing the changes, Rachel Thacker made a motion to approve the school’s Early Literacy Plan for 2022-23 as amended. The motion was seconded by Jennie Bruce and passed unanimously.

**9 – Hope of America Participation (Discussion Item)**The Board decided to postpone this discussion until Mr. Porter has a chance to meet with faculty next week.

**10 – Board Position Reports**:

1. **PTO/Curriculum, Jennie Bruce:** None at this time
2. **Uniforms, Amy Tressler:** Carrie Bischoff discussed the details of the upcoming Uniform Swap with the Board.
3. **Risk Management & Facilities, Paul Johnson:**  Mr. Porter discussed the difficulty of getting vendors to submit bids for school projects, but highlighted that he would like to look at upgrading the floor in the gyms. The Board also emphasized the importance of making sure the schools air conditioning units are working properly.
4. **Publicity, Minta Valentine**: None at this time (Mrs. Valentine is not here).
5. **CFO, Rachel Thacker:** None at this time.
6. **Human Resources & Website, Phil Cardon:**  None at this time (Mr. Cardon is not here).
7. **Board Chair, Kim Seager:** None at this time.

**11 - Adjournment:**Kim Seager moved to adjourn without objection.