**Timpanogos Academy School Board Meeting  
Thursday Sept 8th, 2022 7:00pm  
Timpanogos Academy Elementary   
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**PRESENT:**   
At 7:00pm, Board members Kim Seager, Phil Cardon, Minta Valentine, Rachel Thacker, Paul Johnson, Amy Tressler, and Jennie Bruce are in attendance. This constitutes a full quorum. Principal Errol Porter and Board Secretary Frank Anderson are also in attendance.  
  
**1 - Agenda Approval**Rachel Thacker made a motion to amend the agenda by adding item “5.5 – TSSA Plan Approval – Action Item” and adding item “10.5 – Closed Session”. The motion to amend was seconded by Jennie Bruce and passed unanimously. **2 – Review of Last Meeting’s Business/ Approval of Minutes/Confirm Next Board Meeting**  
Rachel Thacker made a motion to approve the June 2022 board minutes as amended. The motion was seconded by Jennie Bruce and passed unanimously.  
  
Kim Seager made a motion to approve the July 2022 board minutes as amended. The motion was seconded by Rachel Thacker and passed unanimously.  
  
Jennie Bruce made a motion to approve the August 2022 board minutes as amended. The motion was seconded by Phil Cardon and passed unanimously.  
  
The Board confirmed that the next Board meeting will be on October 6th, 2022 at 7:00pm.  
  
**3 – Public Input**  
Talia Strong, representing the “Hope of America” program, expressed the desire for Timp Academy to continue performing “All Kinds of People” during the program, but noted that a decision one way or the other was needed so the program could look for a replacement school if Timp Academy decided not to do it.   
  
**4 – PTO Report – Julie Bellon**  
Mrs. Bellon reported on numerous items:

a) Activities: The “Kindness Jars” for the school’s 20th anniversary were handed out to classrooms, and the PTO’s first run of 100 Spirit Shirts as well as a second run of 140 additional shirts had sold out. The PTO will be overseeing a “letters to Servicemen” activity in October.  
  
b) News: Volunteer Slots have been filled faster than anticipated, and the PTO was awarded a grant of $2,500 for Red Ribbon week. This year’s Red Ribbon Week will include a presentation for students from the author of “Hooked on Books, Not Drugs”.   
  
c) Events: The school carnival and silent auction on Friday September 23rd is progressing according to plan, and the next two “Spirit Night Fundraisers” will be on September 13th at Kneaders and then September 27th at Panda Express.  
  
d) The PTO has scheduled an aerial drone picture for the school’s 20th Anniversary to be taken on September 20th at 9am.   
  
e) The PTO will no longer be overseeing the Uniform Swaps. They will now be conducted as a Board function.

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**5 – Uniform Policy – Action Item**Amy Tressler went over the changes to the Uniform Swap with the Board. Carrie Bischoff will still “run” the swap as a parent volunteer under Mrs. Tressler’s guidance. Donated items that used to be donated to the PTO will now be donated to the school. When those items are sold at the swap, the money collected will be allocated to cover any related costs to holding the swap and then to offset the costs of Free and Reduced uniform grants. Accounting line items will be created to keep track of expenses and applied monies, and donated items could also be given to families in need.  
  
Mrs. Tressler then proposed changes to the Uniform Policy to permanently allow navy & khaki skirts and skorts and to add a new section of “Free Dress Day Standards”. After discussion, Rachel Thacker made a motion to approve the Timpanogos Academy Uniform Policy as amended. The motion was seconded by Phil Cardon and passed unanimously.

**5.5 –** **TSSA Plan Approval (Action Item)**The Board reviewed the proposed TSSA Plan for the 2022-23 school year, and after discussion, Rachel Thacker made a motion to approve the 2022-23 TSSA Plan as presented. The motion was seconded by Paul Johnson and passed unanimously. **6 – Principal’s Report – Errol Porter**  
  
 \* A) Staff Training on the Safe Schools Policy has been completed, and parents have received and signed for a copy of the Safe Schools Policy. A Safe Schools Policy presentation will now be given to students beginning this coming week.   
  
 \* B) Wiring for some of the school’s air conditioning units were damaged when the fire system upgrades were installed and Mr. Porter is working with the vendors to get the wiring repaired.

\* C) Mr. Porter discussed with the Board some possible facility options the school could implement if the State required Full Day Kindergarten classes to be held.

\* D) Current enrollment is 522 students. Mr. Porter noted that overall this year was one of the best starts to a new year that he has experienced at the school.

**7 –** **Library Policy (Action Item)**Mr. Porter presented the Board with the newly required school Library Policy. Mr. Porter explained that the State provided a 23 page template which the school used to put this new policy together. The Board reviewed the policy, and after discussion, Jennie Bruce made a motion to approve the Timpanogos Academy Library Policy as presented. The motion was seconded by Minta Valentine and passed unanimously.

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**8 – Hope of America Participation (Discussion Item)**Mr. Porter led a final discussion on whether or not the school would participate in the “All Kinds of People” performance during the annual “Hope of America” program. Mr. Porter reported that about half of the parents in 2nd, 3rd and 4th grade were surveyed and that about two-thirds of the parents were supportive and only one-third were not supportive, and that he had gone to each teacher individually to get their direct input into the question. After discussion, the Board consensus was that they would support whatever Mr. Porter decided. **9 – Budget Update – Lynn Smith**Mr. Smith reported on the status of the Budget to date and that revenue and expenses were both in line with expectations and on-track for the year as of Aug 31st of the current year. The Board asked about and received clarification on a couple of specific line items, and approved of CFO Thacker looking into the school’s purchase of a 22-month CD with a higher interest rate.

**10 – Board Position Reports**:

1. **PTO/Curriculum, Jennie Bruce:** Mrs. Bruce reported that she had reviewed all 3 books selected for Mrs. Belt’s Reading Club, and that she wholeheartedly approved of all 3 books.
2. **Uniforms, Amy Tressler:** None at this time that was not previously covered in the meeting.
3. **Risk Management & Facilities, Paul Johnson:**  Mr. Porter noted that the new air conditioning unit that we ordered was backordered for 29 more weeks at this time. In addition, recent plumbing issues with the East Building urinals was found to be caused by years of uric acid buildup and cost about $8,000.00 to fix. Mr.Porter then showed flooring samples to the Board which would be used to replace the floor in the West Gym and in two of the school hallways at an estimated cost of about $45,000.
4. **Publicity, Minta Valentine**: Mrs. Valentine reported that the parade was a successful event and that all of the school flyers had been handed out along the parade route.
5. **CFO, Rachel Thacker:** None at this time that was not previously discussed in the meeting.
6. **Human Resources & Website, Phil Cardon:**  Mr. Cardon discussed the migration of the website from WIX to Cyberschool, and the status of Powerschool Enrollment.
7. **Board Chair, Kim Seager:** None at this time

**10.5 – Closed Session**Motion for a closed session was made by Kim Seager. A roll call vote was called for and all present board members individually voted “aye” when asked.

**11 - Adjournment:**Kim Seager moved to adjourn without objection.