**Timpanogos Academy School Board Meeting  
Thursday July 14th, 2022 7:00pm  
Timpanogos Academy Elementary   
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**PRESENT:**   
Board members Kim Seager, Phil Cardon, Rachel Thacker, Amy Tressler, and Jennie Bruce are in attendance at 7:00pm, and this constitutes a full quorum.   
  
Principal Errol Porter is also in attendance. Board Member Paul Johnson is excused, and Minta Valentine is en route and arrived and participated in the meeting.  
  
**1 - Agenda Approval**Rachel Thacker made a motion to accept the agenda. The motion was seconded by Jennie Bruce and passed unanimously. **2 – Review of Last Meeting’s Business/ Approval of Minutes/Confirm Next Board Meeting**  
Minutes were not available for review. The Board confirmed that the next Board meeting will be on August 4th, 2022 at 7:00pm.  
  
**3 – Public Input**  
None at this time.   
  
**4 – Budget Update – Lynn Smith**Lynn Smith reviewed changes that would need to be done to amend the fiscal 2021-2022 budget prior to submittal to the Board for approval at a later date.

**5 – PTO Report – Julie Bellon**  
Mrs. Bellon reported on numerous items:

a) The PTO has registered the domain “TimpAcademyPTO.org” which will be used for a PTO website moving forward.   
  
b) A mission statement for the Timp Academy PTO, recently written by Mrs. Bellon for the PTO, was read to the Board.   
  
c) The PTO’s Facebook page has received 190% more views now that the PTO is posting 3 times per week on a consistent basis.   
  
d) The PTO has set up Timp Academy with the Panda Express Reading Program, and has registered with Office Depot to be eligible for surplus supply donations. The PTO has secured a truck and trailer for the school’s entry in the Lindon Days Parade and has receipts for supplies purchased for use in the parade. Mrs. Valentine reported that banners for the parade will be 3’ x 5’ and can be used to display on the school grounds after the parade.  
  
e) The dates and times for this year’s “Meet the Teacher/Open House” was confirmed to be from 6pm to 8pm on Thursday August 11th, and the PTO is working on “parent packets” and other items for that night.   
  
f) The date for this year’s school carnival and silent auction is Friday September 23rd, and this year it will be set up in tandem as the school’s “20th Birthday Party and Celebration”.

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**6 – Principal’s Report – Errol Porter**  
 \* A) All grades are full, except Kindergarten where we are currently down 10 students. Based on feedback, this may be because we do not offer a full-day kindergarten as many more schools have begun offering. As of today, the projected enrollment with “high confidence” is 516 students.

\* B) The Fire system upgrade is going very slow. The vendor has said they will be done by July 20th, but Mr. Porter is skeptical about that time frame based on the progress he has seen to date.   
  
 \* C) Other summer projects are basically on schedule.

**7 – Open Meetings Training**Mr. Porter and the Board watched an 18 minute Open Meeting Training video. This video was provided to the school by the Utah Association of Public Charter Schools. After watching the video, Mr. Porter and the Board discussed the material presented in the training.  
 **8 – Early Literacy Plan Approval (Action Item)**The State Board has created a new template for the school’s Early Literacy Plan, and the school has updated their Early Literacy Plan to meet the requirements of the new template. Karyl Montgomery went over the new plan with the Board and answered questions that the Board had.   
  
At the conclusion of the discussion, Rachel Thacker made a motion to accept the Early Literacy Plan for 2022-23 as presented. The motion was seconded by Jennie Bruce and passed unanimously.

**9 – Hope of America Participation (Discussion Item)**Mr. Porter led a discussion on participation in the “All Kinds of People” performance for 3rd and 4th grade students in the annual “Hope of America” program. Members of the public and teachers in attendance participated in this discussion, and no final decision was made at this time.

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**10 – Board Position Reports**:

1. **PTO/Curriculum, Jennie Bruce:** Christy Belt has submitted 3 books that she wants to use for the after school “Book Club”. Board member Bruce will review these books.
2. **Uniforms, Amy Tressler:** None at this time.
3. **Risk Management & Facilities, Paul Johnson:**  Mr. Porter went over Freon Replacement supply problems that will be necessary for maintenance and upkeep of the schools roof top air conditioning units over the next few years.
4. **Publicity, Minta Valentine**: Mrs. Valentine reviewed action items needed to prepare for the Lindon Days parade and assignments were made.
5. **CFO, Rachel Thacker:** None at this time.
6. **Human Resources & Website, Phil Cardon:**  None at this time.
7. **Board Chair, Kim Seager:** None at this time.

**11 – Board Training**: **Board member position assignments for 2022-2023**The Board conducted their annual election of a Board CAO and appointment of Board Members to specific positions of responsibility. The results are as follows:

1. **Board CAO**: Kim Seager
2. **Board CFO**: Rachel Thacker
3. **Uniforms:** Amy Tressler
4. **Publicity:** Minta Valentine
5. **Human Resources/Personnel:** Phil Cardon
6. **Facilities**: Paul Johnson
7. **Curriculum/PTO Representative:** Jennie Bruce

**12 - Adjournment:**Kim Seager moved to adjourn without objection.