**Timpanogos Academy School Board Meeting  
Thursday Jan 12th, 2023 7:00pm  
Timpanogos Academy Elementary   
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**PRESENT:**   
At 7:00pm, Board members Kim Seager, Amy Tressler, Minta Valentine, Rachel Thacker, Paul Johnson, and Phil Cardon are in attendance. This constitutes a full quorum. Principal Errol Porter and Board Secretary Frank Anderson are also in attendance.  
  
Board member Jennie Bruce is excused.  
  
 **1 - Agenda Approval**Kim Seager moved to amend the agenda by changing Item 5 to being presented by Karyl Montgomery instead of Lynn Smith. Rachel Thacker made a motion to approve the agenda as amended. The motion was seconded by Phil Cardon and passed unanimously. **2 – Review of Last Meeting’s Business/ Approval of Minutes/Confirm Next Board Meeting**  
Rachel Thacker made a motion to approve the November 2022 board minutes as amended. The motion was seconded by Kim Seager and passed unanimously.  
  
The Board confirmed that the next Board meeting will be February 9th, 2023.   
 **3 – Public Input**  
None at this time.   
 **4 – PTO Report – Julie Bellon**  
Mrs. Bellon noted and acknowledged that January is “School Board Appreciation Month”, and then reported on the following items:

a) Tania Bliss was introduced as the new PTO President-Elect. Mrs. Bliss is the parent of a Timp Academy 5th Grader and also a 1st Grader.

Completed Events: The Turkey Trot event went great, and Miss Johnson won the staff Turkey give-away. The Food Drive for Tabitha’s Way was a huge success and greatly appreciated. In an odd twist, TWO classes (Mrs. Haws and Mrs. Cannon’s) each had 1,141 donated food items, so the PTO hosted a pizza party for both classes. In addition, the “Toys for Tots” Christmas Drive and Mrs. Hoggard’s Coloring Contest were also both successful.   
  
b) Upcoming Events: Next Tuesday January 17th will be another Orem Chik-Fil-A “Spirit Night”, and then the Geography Bee is scheduled for January 25th. The parents meeting for “Emotional Resilience for our Kids” that was previously discussed is scheduled for Thursday February 9th just prior to the Board Meeting at 6pm and will feature refreshments and $700 worth of door prizes.

c) News: The School Directory was completed and handed out to good feedback and appreciation. The Sound System is ready to be installed next week. The PTO is waiting for the snow to melt so that the purchased “9-Square” can be installed.

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**5 – Budget Update – Karyl Montgomery**Mr. Smith reported on the status of the Budget to date and that revenue and expenses were both in line with expectations and on-track for the year as of December 31st of 2022, which is just about 50% of the fiscal school year.

**6 – Full Day Kindergarten – Discussion Item**Mr. Porter reported that nothing has been mandated yet by the state, but that the issue continues to be brought up by parents often enough to cause the issue to be continually on Mr. Porter’s radar. This year we are down 11 Kindergarten students from being full, mostly because more and more parents are looking for full day kindergarten. Both of our current Kindergarten teachers are ok with a change to full day classes and would not be opposed to it if it were needed.  
  
The Board asked Mr. Porter to begin looking at gathering estimates for what it would cost to switch to full day kindergarten so we can begin preparing for what may be an inevitable change needed in the future.

**7 – Principal’s Report – Errol Porter**  
  
 \* A) The school has had 3 lockdown drills so far this year, and overall the school is performing well during the drills, even though there are small things that can be improved upon and that are being worked on. The Board wanted to know if advance notice is given for the drills (there is no advance notice) and whether we should be looking at having food and water supplies stored in case of an actual lock down emergency. It was noted that storage space would be an issue for these supplies.   
  
 \* B) USBE Charter Office Policy Review – The school will be getting audited later this month, on January 18th, by the State to verify compliance with required Policies and make sure that they are all up to date. We believe that we are up to date with all required policies.

\* C) The school is still designated a “Targeted School for Improvement” (TSI) because even though we exceeded the state requirements by quite a bit, we did not meet our own internal goals that we set for ourselves. We had an initial meeting with the state to go over the school’s plans for next year, and it is anticipated that we will be able to be removed from TSI status once we complete this process.  **8 –** **2023-24 Calendar.**Mr. Porter led a discussion of four different Calendar proposals that he had put together for the Board’s review. After discussion of all 4 options, Rachel Thacker made a motion to accept 2023-24 Calendar Proposal #1 as presented. The motion was seconded by Minta Valentine and passed unanimously.

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**9 –** **Proposed** **2023-24 Fee Schedule**Mr. Porter presented the proposed Fee Schedule for 2023-24 for the Board to review, and noted that this would need to be a discussion item for at least 2 Board Meetings to allow for adequate opportunity for the public to comment on this proposed fees. In past years, the cost for after school projects has been $40 for each participant but this proposed fee schedule would increase those fees to $50 to allow for increased costs and expenses. It was noted that parents would have a fee waiver process available if they qualify for financial relief.

**10 – Board Position Reports**:

1. **PTO/Curriculum, Jennie Bruce:** None at this time.
2. **Publicity, Minta Valentine**: None at this time.
3. **Uniforms, Amy Tressler:** None at this time.
4. **Risk Management & Facilities, Paul Johnson:** Mr. Porter reported that the gutters are in need of being cleaned out to allow for better water removal and to help stop leaks in the building. Estimates and bids are being put together to do the clean out plus scheduled routine maintenance moving forward.
5. **CFO, Rachel Thacker:** None at this time.
6. **Human Resources & Website, Phil Cardon:**  Mr. Cardon led the Board in a discussion of what items should be included in this year’s parent survey.
7. **Board Chair, Kim Seager:** None at this time.

**11 – Board Training**The Board listened to Episode #2 from the “Board Wiser” training program, titled “Dirty Walls”. **12 – Closed Session**Motion for a closed session was made by Kim Seager. A roll call vote was called for and all present board members individually voted “aye” when asked.

**13 - Adjournment:**Kim Seager moved to adjourn without objection.