**Timpanogos Academy School Board Meeting  
Thursday April 14th, 2022 7:00pm  
Timpanogos Academy Elementary   
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**PRESENT:**   
Board members Kim Seager, Phil Cardon, Rachel Thacker, Paul Johnson, and Jennie Bruce are in attendance at 7:00pm, and this constitutes a full quorum.   
  
Principal Errol Porter is also in attendance, and Board Members Amy Tressler and Minta Valentine are excused.  
  
**1 - Agenda Approval**Rachel Thacker made a motion to amend the agenda by removing Item 12-F-1 “Crisis /Reunification Plans” and by moving Item 12-D “Personnel – Phil Cardon” to be Item 8.5. The motion to amend was seconded by Phil Cardon and passed unanimously. **2 – Review of Last Meeting’s Business**  
The Board asked Mr. Porter some follow-up informational questions while reviewing the minutes from the previous month.  
  
**3 – Approval of Minutes/Next Board Meeting**  
Rachel Thacker made a motion to approve the March 2022 minutes as amended. The motion was seconded by Jennie Bruce and passed unanimously.   
  
**4 – Confirm Next Board Meeting**  
The Board confirmed that the next Board meeting will be on May 12th, 2022 at 7:00pm. The Board also scheduled a working meeting to commence at 6:30pm that same evening.  
 **5 – Public Input**  
None at this time.

**6 – PTO Report – Alli Fields**  
There was no PTO report for this meeting.   
  
**7 – Budget Update – Karyl Montgomery**Karyl Montgomery reported on the status of the budget to date, and that revenue and expenses were both in line with expectations and on-track for the year as of March 31st, 2022. Mrs. Montgomery also reported that the installation of the upgraded fire and carbon monoxide alarm system would begin immediately after the last day of this school year, and that the State Fire Marshall had approved of all of the plans.   
  
**8 – 2022-23 Trustlands Plan – Karyl Montgomery (Action Item)**Mrs. Montgomery presented the school’s Trustlands Plan for the upcoming 2022-23 school year, incorporating the minor edits that were discussed and requested at last month’s Board meeting. Rachel Thacker made a motion to approve the 2022-23 Trustlands Plan minutes as amended. The motion was seconded by Phil Cardon and passed unanimously.

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**8.5 – Personnel – Phillip Cardon**Mr. Cardon reported that Teachers Agreements for the upcoming school year were in process, with a projected average of 6% increase in salaries, and that he has been working on a salary schedule that would stand independently from the Alpine School District salary schedule that has been used in the past. The main problem with using the Alpine Salary schedule as a reference point is that it was generally not published until one year later than Alpine’s current schedule.  
  
Mr. Cardon also recommended that the school’s website management be outsourced, as he has not had adequate time to maintain the site as he originally thought he would have.  **9 – 2022-23 Fee Schedule Proposal – Errol Porter (Discussion Item)**Mr. Porter discussed an amendment to the school’s fee schedule for next year (2022-23) that would increase the annual maximum of $120.00 per family to a new maximum of $160.00 per family. Mr. Porter reminded the Board that this needs to be a discussion item on the Board’s agenda for the next two months (for a total of 3 months discussion) to allow for adequate opportunity for parents to comment on the proposed fee schedule.  **10 – 2022-2023 Projected Numbers – Frank Anderson**Mr. Anderson shared the current enrollment numbers of 512 students, along with the known number of students who would not be returning (which is only 8 students or 1.76%), plus the projected enrollment numbers based on the Lottery enrollment numbers. As of today, the projected enrollment with “high confidence” is 522 students.

**11 – Principal’s Report – Errol Porter**  
 \* A) Professional Development Day Recap: The school’s staff received Child Abuse Recognition training during the recent professional development day, which was regarded as useful and important training. Mr. Porter reported that he would like to see a combined Parent/Student assembly to receive this training as well, instead of holding separate trainings as we did this year.

\* B) Legislative Session Impact (LETRS & SB127): As a result of the latest Legislative session, it is now legally required that all K-3 elementary teachers undergo LETRS training (subtitled “the Science of Reading”) and pass a test with a minimum of 85% accuracy. This is required even for schools, such as Timpanogos Academy, who are already surpassing the state’s literacy goals.

\* C) RDA Report for Special Education: Mr. Porter reported that the annual SPED RDA report gave a score of “4” to the school this year, which followed two straight years where the school had been given a score of “1” which is the highest possible score..*. (continued on next page)*

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**11 – Principal’s Report – Errol Porter (continued from previous page)**

*(continued from previous page)…*The biggest reason for the lower score was the RISE testing participation rates, which this year are now weighted 6 times more impactful than in previous years. Anything less than 95% participation results in a score of “5” (which is the lowest possible score), and now that this factor is weighted 6 times greater it resulted in the overall lower score for this year. Participation in RISE testing is a parent’s choice, (and state law requires us to accept any parent’s choice to opt-out) so there is very little we can do as a school to “remedy” this result.

**12 – Board Position Reports**:

1. **PTO/Curriculum, Jennie Bruce:** None at this time.
2. **Uniforms, Amy Tressler:** None at this time (Mrs. Tressler is not in attendance)
3. **Risk Management & Facilities, Paul Johnson:**  Mr. Johnson and Mr. Porter outlined upcoming summer projects including re-doing the playground with wood chips, and a re-slurry of the parking lot. In addition, Mr. Porter is currently re-bidding out the building cleaning contract and working to fix some odd network behaviors we are experiencing with the school cameras.
4. **8.5 – Personnel – Phillip Cardon:** *(this item was moved to 8.5 above)*
5. **Publicity, Minta Valentine**: None at this time (Mrs. Valentine is not present).
6. **CFO, Rachel Thacker:** Mrs. Thacker led a discussion on whether or not the school wanted to participate in this year’s Lindon Day’s parade as we had done the previous year. The general consensus was positive to the idea, although no commitment was made at this time. It was decided to ask Board member Valentine to develop a flyer that could be handed out in the parade that would promote the school.
7. **Human Resources & Website, Phil Cardon:**  Mr. Cardon went over the results of this year’s Parent Survey. There were 110 responses this year, which was about 40 fewer than last year’s survey responses. Even though parents have the option of identifying themselves to receive feedback from the school, all of the responses this year were submitted anonymously.
8. **Board Chair, Kim Seager:** Mrs. Seager led a Board discussion of the schedule for the upcoming School Board elections.

**13 – Board Training:** “Board-Wiser” Training recording: “Has anyone seen the school’s ATM card?” **14 – Closed Session**Motion for a closed session was made by Kim Seager to discuss character & competence of individual employees. A roll call vote was called for and all present board members individually voted “aye” when asked.

**15 - Adjournment:**Kim Seager moved to adjourn without objection.