**Timpanogos Academy School Board Meeting  
Thursday March 3rd, 2022 7:00pm  
Timpanogos Academy Elementary   
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**PRESENT:**   
Board members Kim Seager, Phil Cardon, Rachel Thacker, Amy Tressler, Paul Johnson, and Jennie Bruce are in attendance at 7:00pm, and this constitutes a full quorum.   
  
Principal Errol Porter is also in attendance, and Board Member Minta Valentine is excused.  
  
**1 - Agenda Approval**Jennie Bruce made a motion to accept the agenda as presented. The motion was seconded by Amy Tressler and passed unanimously. **2 – Review of Last Meeting’s Business**  
The Board asked Mr. Porter some follow-up informational questions while reviewing the minutes from the previous month.  
  
**3 – Approval of Minutes/Next Board Meeting**  
Kim Seager made a motion to approve the February 2022 minutes as amended. The motion was seconded by Jennie Bruce and passed unanimously.   
  
**4 – Confirm Next Board Meeting**  
The Board confirmed that the next Board meeting will be on April 14th, 2022.  
 **5 – Public Input**  
None at this time.

**6 – PTO Report – Alli Fields**  
Mrs. Fields reported that the Word Power Challenge went well, and that the PTO was prepared for the upcoming “Battle of the Books” and Poetry Competition. In addition, the PTO would not need to host a carnival this year as they have already raised enough financially to cover their needs, although they might still decide to host one.   
  
**7 – Budget Update – Karyl Montgomery**Lynn Smith reported on the status of the budget to date, and that revenue and expenses were both in line with expectations and on-track for the year as of February 28th, 2022. Mr. Smith noted that the school’s debt to asset ratio was the best in the state of Utah, despite the fact that the school has had to subsidize about $200,000.00 per year of the school’s Special Education Budget.   
  
**8 – Trustlands Training – Karyl Montgomery**  
Mrs. Montgomery presented a 15 minute training video on the Utah’s Trustlands Program and the responsibilities required by the state.

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**9 – 2022-23 Trustlands Plan – Karyl Montgomery (Action Item)**Mrs. Montgomery presented the school’s Trustlands report for the upcoming 2022-23 school year. This year’s Trustlands money will be $70,124 which is an increase of about $8,000. For the past 3 years this money has been earmarked for the school’s Academic Intervention Services (AIS).   
  
The Board discussed the plan, and it was noted during the discussion that some language should be changed and some language should be updated; i.e. “Spalding” should be changed to “Language Arts” and “Core Knowledge Specialist” should be changed to “Language Arts Specialist”. The Board decided to hold off on approving the plan until Mrs. Montgomery had time to make the discussed changes and to bring an updated plan for the Board to vote upon.

**10 – 2022-2023 Projected Numbers – Frank Anderson**Mr. Anderson shared the current enrollment numbers of 513 students, along with the known number of students who would not be returning (which is only 6 students or 1.3%), plus the projected enrollment numbers based on the Lottery enrollment numbers. As of today, the projected enrollment with “high confidence” is 532 students.

**11 – “Get to Know Timp Night” – Frank Anderson**  
Mr. Anderson announced the schedule for this year’s “Get to Know Timp” nights, which will be Tuesday March 15th through Thursday March 17th, and went over a summary of the content he has planned for those meetings.

**12 – Principal’s Report – Errol Porter**  
 \* A) Summer Projects: The main project for this summer will be the Fire Suppression and Carbon Monoxide Detection upgrades. Mr. Porter reported that the state Fire Marshall will not approve the school’s plan without additional upgrades to the plan. Those upgrades will raise the costs from the previously reported $112,000 up to $157,000.

\* B) Plan for Professional Development Day: The upcoming professional development will center on class management issues, suicide prevention, and personal prep time.

\* C) Traffic Concerns: Mr. Porter expressed his concern that some parents are not following directions from school aides and teachers who are on traffic duty. The parents appear to either be in a hurry or not paying attention. The Board discussed possible ways the chool could address these concerns.   
  
 \* D) Discipline Procedures: Mr. Porter went over how the school addresses and reports of bullying and responsiveness to parents about any bullying concerns. The main emphasis for any reported problems are immediate observations of all reported victims and perpetrators to make sure that bullying is not occurring or no longer occurring, and appropriate consequences are given for every occurrence of bullying to ensure that the behavior does not go unchecked.

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**13 – Board Position Reports**:

1. **PTO/Curriculum, Jennie Bruce:** None at this time.
2. **Publicity, Minta Valentine**: None at this time (Mrs. Valentine is not present).
3. **Uniforms, Amy Tressler:** None at this time.
4. **Risk Management & Facilities, Paul Johnson:**  None at this time.
5. **CFO, Rachel Thacker:** Mrs. Thacker went over various changes and updates to the school’s Crisis Plan. During the ensuing Board discussion, it was suggested that CERT training for the school’s staff be looked into.
6. **Human Resources & Website, Phil Cardon:**  Mr. Cardon went over the results of this year’s Parent Survey. There were 110 responses this year, which was about 40 fewer than last year’s survey responses. Even though parents have the option of identifying themselves to receive feedback from the school, all of the responses this year were submitted anonymously.  
     
   The results were overwhelmingly positive and approving of the school: 97% were “satisfied with the education provided by Timpanogos Academy”; 98% were satisfied with the Saxon Math curriculum, 97% were satisfied with the Language Arts curriculum; and 97% were satisfied with the school’s Core Knowledge Curriculum.  
     
   In addition, 99% said they agreed that the teachers provide a safe and positive environment; 100% approved of the school’s specialty classes and the same 100% approved of the school’s administrative staff. 97% approved of the Special Education services offered, and 99% said they “would recommend Timpanogos Academy to others”.  
     
   97% of respondents said they “Intended to keep their students at Timp Academy until the end of 6th grade”. When offered an opportunity to assign Timp Academy an overall grade, 98 out of 110 parents gave the school an “A” and an additional 12 parents gave the school a “B”. Zero parents assigned a grade of either “C”, “D” or “F”.
7. **Board Chair, Kim Seager:** Mrs. Seager led a Board discussion of the upcoming School Board elections. Board members Phil Cardon and Paul Johnson seats are up for election this year, and it was decided to hold a “Meet the Candidates” night in conjunction with the school’s Art Competition to be held on April 28th.

**15 – Closed Session**Motion for a closed session was made by Kim Seager to discuss character & competence of individual employees. A roll call vote was called for and all present board members individually voted “aye” when asked.

**16 - Adjournment:**Kim Seager moved to adjourn without objection.