**Timpanogos Academy School Board Meeting  
Thursday Feb 7th, 2019 7:00pm  
Timpanogos Academy Elementary   
( Page 1 of 3 )**

**PRESENT:**   
Board members Rachel Thacker, Todd Stevenson, Minta Valentine, Amy Tressler, Phil Cardon, and Angela Smith were in attendance at 7:00pm, which constitutes a full quorum. Principal Errol Porter is also in attendance.

Board member Kim Seager was excused.

**1 - Agenda Approval**Rachel Thacker made a motion to approve the agenda. The motion was seconded by Todd Stevenson and passed unanimously. **2 – Approval of Board Minutes /Schedule next meeting**The Board discussed and received updates on items from the previous month’s minutes. After the discussion, Rachel Thacker made a motion to approve the January 2019 Board minutes as amended. The motion was seconded by Phil Cardon and passed unanimously.  
  
The Board established that the next Board meeting would be Thursday, March 7th, 2019.  
  
 **3 – Public Input**  
None at this time.

**4 – Budget Report – Lynn Smith**  
Lynn Smith reported on the status of the Budget “to date” and that revenue and expenses were both in line with expectations and on-track for the year as of January 31st.

**5 – PTO Report**  
PTO President Michelle Hansen updated the Board on input received from parents as to priorities for PTO expenditures on behalf of the school.   
  
 **6 – School Report Card – Frank Anderson**  
Operations Manager Frank Anderson reviewed plans to create short videos that will highlight school achievements and serve as an annual “Report Card” for the school. The Board then discussed additional items that could be added to the “report card” including: Parent Survey satisfaction, DIBELS test results, School covering the cost of school supplies, Mrs. Mickelsen’s Intervention program, Special Ed audit commendations, and teacher and administration retention and resulting consistency.

**(Page 2 of 3 is on the reverse side of this page)**

**Timpanogos Academy School Board Meeting  
Thursday Feb 7th, 2019 7:00pm  
Timpanogos Academy Elementary   
( Page 2 of 3 )**

**7 – Principals Report:**  
Mr. Porter discussed several items with the Board:  
  
1 – The annual Poetry Contest was held and once again was a successful event.   
  
2 – The school will be hosting and inviting lottery applicants and members of the general public to attend a “Get to know Timp Academy” night. The purpose of the event will be to introduce parents to “what we do and why we do it” and to highlight academic achievement.

3 – The school manned a table at the 2019 STEM Expo event on January 26th. The Table was offered to charter schools at no cost.   
  
4 – The independent audit of the school’s Special Education school was completed, and a report is expected to available sometime next week.   
  
5 – SB118 is being debated in the state legislature. The bill allows school’s to incentivize students to take the year end SAGE/RISE tests.

**8 – Board Training: Roberts Rules of Order**  
Board member Todd Stevenson led a training session on “the Rules of Debate”.

**9 – Review of School Charter:**  
Board member Minta Valentine led a Board discussion on a few items from the school’s charter; i.e. the fact the CAO and original founders in the posted documents are no longer current. After discussion, it was noted that the original charter documents have to remain posted as is and cannot be edited or changed. In addition, the “Four Rules” for students that appears in the Charter are probably not known to new parents and should be re-emphasized for parents.

**(Page 3 of 3 is on the next page)**

**Timpanogos Academy School Board Meeting  
Thursday Feb 7th, 2019 7:00pm  
Timpanogos Academy Elementary   
( Page 3 of 3 )**

**10 – Board Member Reports**:

1. **Facilities, Phil Cardon**: Nothing at this time.
2. **Human Resources, Todd Stevenson**: Mr. Stevenson advised the Board that he was actively looking for someone to replace him on the Board. Other members of the Board then discussed their long range plans of how long they anticipated participating on the Board. Everyone present then discussed names of possible parents who could be approached to run for a Board position.  
     
   Mr. Stevenson noted that he would be setting up the 2019 parents survey to be hosted on SurveyMonkey, and that he intended to have results available for the next Board Meeting in March.

1. **Uniforms, Amy Tressler**: Mrs. Tressler suggested that the school look at creating video clips that would clearly illustrate appropriate uniforms to parents.
2. **Publicity, Minta Valentine**: None at this time, other than asking about the status of revised school banners.
3. **Administrative, Angela Smith**: Mrs. Smith noted that she had also decided it was time to look at stepping down from the Board, and then led a discussion on the possibility of changing the night of the week that Board Meetings would be held on.

1. **CFO, Rachel Thacker:** None at this time.
2. **Curriculum, Kim Seager:** None at this time. (Mrs. Seager was not present)

**11 - Closed Session:**Motion for a closed session was made by Angela Smith to discuss character & competence of individual employees, and the motion was seconded by Todd Stevenson. A roll call vote was called for and all present board members individually voted “aye” when asked.

**13 - Adjournment:**Angela Smith moved to adjourn without objection.