

Timpanogos Academy  
New Student Registration Packet

# FERPA Agreement

(Family Education Rights and Privacy Act)

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires Timpanogos Academy, with certain exceptions, to obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, Timpanogos Academy may disclose appropriately designated "directory information" without written consent, unless you have advised Timpanogos Academy to the contrary in accordance with Timpanogos Academy procedures. The primary purpose of directory information is to allow Timpanogos Academy to include this type of information from your child's education records in certain school publications.

Examples include, but are not limited to:

- \* the annual yearbook,
- \* a concert (band or choir) program,
- \* graduation programs
- \* a playbill, showing your student's role in a drama production,
- \* honor roll or other recognition lists, and/or
- \* sports activity sheets (i.e. weight and height of wrestling team members).

Timpanogos Academy has designated the following information as **directory information**:

- \* student's name,
- \* address,
- \* telephone listing,
- \* electronic mail address, and
- \* grade level.

*If you do not want Timpanogos Academy to disclose directory information from your child's education records without your prior written consent, you must notify Timpanogos Academy in writing by **Friday, September 6, 2019.***

Directory information, which is information generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. However, Timpanogos Academy will not disclose this information to outside organizations, without your prior approval. That said, you should be aware two federal laws require local educational agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA) to provide military recruiters, upon request, with three directory information categories: names, addresses and telephone listings, unless parents have advised the LEA they do not want their student information disclosed without their prior consent.

**I have read, understand, and agree to comply with the policy described above.**

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(Parent/Guardian Signature)

(Date)