**Timpanogos Academy School Board Meeting  
Thursday June 11th, 2020 7:00pm  
Timpanogos Academy Elementary   
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**PRESENT:**   
Board members Phil Cardon, Rachel Thacker, Jennie Bruce, Kim Seager, and Paul Johnson were in attendance at 7:00pm, which constitutes a full quorum. Principal Errol Porter is also in attendance.   
  
Board Members Minta Valentine & Amy Tressler were initially excused and not in attendance at the beginning of the meeting, although Mrs. Valentine joined the meeting by phone at 7:08pm and Mrs. Tressler joined the meeting at 7:25pm.

**1 - Agenda Approval**Rachel Thacker made a motion to approve the agenda. The motion was seconded by Jennie Bruce and passed unanimously.  
 **2 – Review of Last Meeting’s Business/Approval of Minutes/Next Board Meeting**   
Rachel Thacker made a motion to approve the May 2020 Board minutes as amended. The motion was seconded by Phil Cardon and passed unanimously.   
  
The Board then established the Board meeting schedule from now until the end of the upcoming school year as follows:

**2020:** July 9th, August 13th, September 10th, October 8th, November 12th, and the December Employee Gathering.

**2021:** January 14th, February 11th, March 18th, April 15th, May 13th, and June 10th  **3 – Public Input**  
Jessica Benson, a parent with students in the school, told the Board that she has been a nurse with 20 years’ experience and would be willing to donate her time to the school for taking student temperatures during the upcoming school year.

**4 – PTO Report – JoAnna Larsen**  
PTO President JoAnna Larsen reported that the “Drive By” 6th grade farewell went well, and Mr. Porter expressed his appreciation to the PTO for their efforts to make that event a success. Mrs. Larsen said that future events like the annual carnival are up in the air for the time being due to the unknown nature of health guidelines.

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**5 – Financial Report – Lynn Smith  
  
 \* PPP Funding:** Lynn Smith outlined how the Federal PPP funding plan works, and reported that the school had applied for $435,000 through the program. Board member Jennie Bruce noted that this PPP program could serve as a useful “insurance policy” in case the state cut school funding for this upcoming school year.  
  
  **\* Revised Fiscal Year 2020 Budget:** The Board reviewed the revised FY 2020 Budget, and then Rachel Thacker made a motion to approve the FY 2020 Budget as amended. The motion was seconded by Phil Cardon and passed unanimously.  
  
  **\* Fiscal Year 2021 Budget:** The Board reviewed the proposed FY 2021 Budget, and then Jennie Bruce made a motion to approve the FY 2020 Budget as amended. The motion was seconded by Rachel Thacker and passed unanimously.

**6 – Principals Report – Errol Porter**  
Mr. Porter reported on various items, as follows:   
  
 \* Mr. Anderson reviewed the projected enrollment for 2020-21, which as of today (June 11th 2020) is currently at 539, with a “high Confidence” of 512.  
  
 \* Mr. Anderson shared the Teacher Engagement Survey results that the state had provided to the school. The survey respponses were anonymous, and the data the school was given were aggregate results of the answers from all respondents.  
  
 **a. Special Ed Summer School/Testing Plan:** Mr. Porter reported that the Extended Year Special Ed Summer School was commencing and would run through the balance of June and July.  
  
 **b. School Re-Opening Proposed Plan (State Yellow Risk Guidelines, State Green Risk Guidelines:** Mr. Porter went over the state’s requirements for “School Re-opening” under the existing Yellow Risk Guidelines and possible Green Risk. Throughout the presentation, the Board discussed various items of the plan in depth.

**7 – 2020-2021 Fee Schedule.**  
For the third consecutive month and Board meeting, Mr. Porter presented the proposed Fee schedule for the 2020-2021 schoolyear. To date, no public comments have come in on the fee schedule. Rachel Thacker made a motion to accept the 2020-2021 Fee Schedule as proposed. Paul Johnson seconded the motion, and it passed unanimously.

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**10 – Board Member Reports**:

1. **Uniforms, Amy Tressler**: Mrs. Tressler reported that she was continuing to work on revising the Skirts and Skorts section of the Uniform Policy to reflect the decision to allow additional colors. (Navy and Khaki)
2. **Publicity, Minta Valentine**: None at this time
3. **CFO, Rachel Thacker:** None at this time.
4. **PTO/Curriculum, Jennie Bruce:** Mrs. Bruce asked Mr. Porter if plans were in place should the state of Utah return to a “Red” status, and asked Mr. Porter to see if it was possible to get teachers to prepare packets in advance of the start of the school year just in case school doesn’t re-open.
5. **Human Resources & Website, Phil Cardon:**  Mr. Cardon reported that he had trained key personnel on using and editing the school website, and that there was a new teacher hired, Rachel Gadd, to replace Mrs. Rogers in 2nd grade.
6. **Facilities & Risk Control, Paul Johnson:** Mr. Porter reported that we would be having some repairs made to “Fire Display Panel” so that it stops interrupting the school phone system when engaged.
7. **CAO, Kim Seager:** None at this time.

**10 - Closed Session:**Motion for a closed session was made by Kim Seager to discuss character & competence of individual employees, and the motion was seconded by Jennie Bruce. A roll call vote was called for and all present board members individually voted “aye” when asked.

**11 - Adjournment:**Kim Seager moved to adjourn without objection.