**Timpanogos Academy School Board Meeting  
Thursday Apr 15th, 2021 7:00pm  
Timpanogos Academy Elementary   
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**PRESENT:**   
Board members Phil Cardon, Rachel Thacker, Jennie Bruce, Amy Tressler, Kim Seager, and Minta Valentine were in attendance at 7:00pm, which constitutes a full quorum. Principal Errol Porter is also in attendance. (Board member Minta Valentine was excused).  
  
Board member Paul Johnson arrived at 7:16pm.  
  
**1 - Agenda Approval**Rachel Thacker made a motion to amend the agenda as follows: Strike Item #14 “Closed Session”. The motion was seconded by Jennie Bruce and passed unanimously. **2 – Review of Last Meeting’s Business/Approval of Minutes/Next Board Meeting**   
Jennie Bruce made a motion to approve the March 2021 minutes as amended. The motion was seconded by Minta Valentine and passed unanimously. The Board then confirmed that the next Board meeting will be on Thursday May 13th, 2021, and would coincide with the school’s Art Show. **3 – Public Input**  
None at this time.

**4 – Budget Update – Lynn Smith**Mr. Smith reported on the status of the Budget “to date” and that revenue and expenses were both reasonably in line and on-track for the year as of Mar 31st of the current year.

**5 – Audit Policy and Procedure – Lynn Smith**Mr. Smith reported on new legislation that requires the school to change the way we present data and reports. In line with this new legislation, the current Board Budget Committee would now also be established as the school’s Audit Committee. Audit Committee members and the school’s amended audit procedures must now be posted on the website.  
  
Board member Thacker proposed a motion to establish membership on the school’s Budget and Audit committees to consist of the CFO, the Board Chair, and the Board Member responsible for HR. The motion was seconded by Phil Cardon and passed unanimously.

**6 – PTO Report**  
PTO president Amy Orme reported that the Health Week activities were wrapping up, and that the second order of “Spirit Shirts” had been received and were in the process of being delivered. Upcoming activities include the Teacher Appreciation Week and the year end Field Day. In addition, the PTO was looking into teaming up with the school’s SPED team for a summer Learning program.  
  
President Orme also reported that the PTO President for next year would be Alli Fields.

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**7 – Enrollment Status – Frank Anderson**  
Enrollment is currently at 478 students, and enrollment for next year was currently projected “with high confidence at 503.”

**8 – Timpanogos Staff and Teacher Code of Conduct – Errol Porter**  
Mr. Porter presented the “Staff and Teacher Code of Conduct” which was prepared by Karyl Montgomery, and was required to be posted on the school’s website. After discussing some grammatical changes, the consensus of the Board members was to table this item until it could be reviewed with legal advice.

**9 – Title IX Policies and Incident Report – Karyl Montgomery**  
Mr. Porter and Karyl Montgomery gave the Board an overview of changes to the Title IX legislation, which included a renewed emphasis on how schools are required to respond to any allegations of discrimination and harassment based on sex. After discussion, the consensus of the Board members was to table this item until it could be reviewed with legal advice.

**10 – Principal’s Report – Errol Porter**  
Mr. Porter reported on various items, as follows:

\* A) Year Book sales were closing this evening, and at 284 sales and counting was the highest volume of yearbooks sold.

\* B) End of year activities would include resumption of a 6th Grade Awards presentation and an end of the year video that Mrs. Bronson had put together each year.   
  
 \* C) Two teachers, Mrs. Olson and Mrs. Bunker had resigned from returning next year, and 2nd Grade Teacher Lydia Lallatin would be moving to take over Mrs. Olson’s 4th grade class. Anna Vargason, a former Timp Academy student, has been hired to take over Mrs. Lallatin’s 2nd Grade class, and the school was in the process of hiring a replacement for Mrs. Bunker.

\*D) The school has obtained “a truckload” of room partitions that were being given away by the State, and that they would be used initially to create a space for students when they experience high anxiety or outbursts; and possibly to create a temporary Music Room.   
  
 \*E) Mr. Porter reported that the State was offering more grants and funding than the school might actually want to accept. The offered monies are earmarked to make up for “Learning Loss” but that term was not well defined and it is unclear what would be required by the State from schools that accepted the money. Because the offered money did not have specific requirements spelled out, it is Mr. Porter’s opinion that the school should avoid taking the money until accountability rules are clear.

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**11 – School Board Elections Follow up – Kim Seager** Board member Seager led a follow up discussion on arrangements for this year’s school board elections; specifically how best to hold them with COVID restrictions in place. Mr. Porter reported that information on how to apply for election to the Board was being sent to parents this week.

**12 – Board Member Reports**:

1. **Publicity, Minta Valentine**: Banners promoting the school have been delivered to Maeser Prep.
2. **CFO, Rachel Thacker:** None at this time.
3. **Uniforms, Amy Tressler:** Mrs. Tressler led a Board Discussion about some items in the uniform policy that could probably be better defined or clarified, especially regarding students with earrings and “colored hair”.
4. **CAO, Kim Seager:** None at this time.
5. **PTO/Curriculum, Jennie Bruce:** Mrs. Bruce asked for an update on the CK Science curriculum. Mr. Porter reported that the curriculum had been received and would be deployed at the beginning of the next school year.   
     
   Mrs. Thacker asked about the planned visit from Core Knowledge, and Mr. Porter reported that they were scheduled to be here the week before the start of the next school year. Mrs. Bruce asked if the school could record their presentation for “Future parents” and Mr. Porter said that he would have to look into what was allowed.
6. **Human Resources & Website, Phil Cardon:**  Mr. Cardon reported that the hiring of Anna Vargason had gone well, and that Ms. Vargason was excited to be teaching here where she had attended Elementary school.  
     
   Mr. Cardon then shared the most current monthly website numbers from the school website: 2,652 views, 22% of which were organic searches, made by 633 unique visitors.
7. **Facilities & Risk Control, Paul Johnson:**  None at this time

**13 – Board Training – Board Wiser**The Board listened to the next recording in the “Board Wiser” series; titled “Dirty Walls”.

**14 - Adjournment:**Kim Seager moved to adjourn without objection.