**Timpanogos Academy School Board Meeting
Thursday Aug 6th, 2020 7:00pm
Timpanogos Academy Elementary
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**PRESENT:**
Board members Phil Cardon, Rachel Thacker, Jennie Bruce, Minta Valentine, Amy Tressler , Kim Seager, and Paul Johnson were in attendance at 7:00pm, which constitutes a full quorum. Principal Errol Porter is also in attendance.

**1 - Agenda Approval**Rachel Thacker made a motion to amend the agenda to strike “Approval of Minutes”. The motion was seconded by Amy Tressler and passed unanimously. **2 – Review of Last Meeting’s Business/Approval of Minutes/Next Board Meeting**
There were no minutes available for review, and the Board then confirmed that the next Board meeting would be scheduled for Sept. 10th, 2020. **3 – Public Input**
Christy Belt, 5th Grade Teacher, noted that when she was hired she was told by Eric & Michelle Smith that Timp Academy always follow Alpine’s schedule, but now Alpine pays their teachers more than Timp Academy, and asked where she could find information about Tuition reimbursement.

Kerri Bunker, 3rd Grade Teacher, noted that she has been at the school longer than any other employee and had received the same promises that Mrs. Belt expressed, and asked why the school was not dipping into the school’s rainy day fund, and asked that if the school could not compete with Alpine school district to please express that.

Kelli Wall, 5th Grade teacher, expressed that teachers like those at Timp Academy are why the school is such a good school. Compared to Alpine school district, Mrs. Wall calculated that she was making $4,000 less than the Alpine school, and that bonuses throughout the year did not make up that difference.

**4 – Budget Update – Lynn Smith**Lynn Smith presented the finalized budget for the previous year (FY 2020), and pointed out that the school was basically at breakeven. Revenues were at 100.1% and that Expenses were at 99.51%. The expenses included $198,000 that the school used out of the general budget to subsidize special education services.

The school’s field audit work was just completed, and the results of that audit were scheduled by the auditing firm to be presented to the Board in October.

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**5 – PTO Report – Amy Orme**
Mr. Porter presented the PTO’s report for PTO President Amy Orme who was unable to attend. Mr. Porter said that Mrs. Orme was an excellent PTO president, and then reported that the PTO had purchased all of the school’s new MIRV-13 filters, which were now installed and operational.

The PTO was also helping out with $4,000 towards the expense of new water filters for the schools water fountains, and would be hosting the annual Uniform Swap on the lawn this coming Monday. For the swap the PTO was meeting all distance and health guidelines.

**6a – Principals Report – Errol Porter**
Mr. Porter reported on various items, as follows:

 \* The school’s enrollment had dropped from 520 a month ago, down to 500. Statewide, about 30% of students, were opting out of attending school so our enrollment is outperforming that state average.

 \* Re-opening plans are changing and will be almost impossible to keep “stable” as the guidelines keep changing. The overall goal amidst the changes is to keep everyone as safe as possible while still providing a quality education.

 \* Masks are now required unless parents request a medical exemption, and Mr. Porter is working hard to make sure each classroom maintains themselves as a separate cohort. Mr. Porter is also meeting with parents of high-risk students to explore how best to meet both their health needs and education needs. Board member Jennie Bruce expressed her gratitude to the teachers for working with all of these changes and helping to keep the school open for students.

 **6b - General Survey Results – Errol Porter:**
Mr. Porter went over the parent responses to the annual survey with the Board.

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**11 – Board Member Reports**:

1. **Uniforms, Amy Tressler**: Mrs. Tressler reported that the school was moving forward with allowing Navy and Khaki skirts and skorts on a trial basis. The school’s approved vendors had all updated their websites to reflect these changes, and Mrs. Tressler stressed that parents would have to buy Navy and Khaki skorts through the vendors.
2. **Publicity, Minta Valentine**: Mrs. Valentine asked Mr. Porter for clarifications on current enrollment numbers and for an estimate on how many students were withdrawing because of COVID-19 concerns. Mr. Porter responded that this was still a number that was in flux, but that as of today we were down a net of 20 students
3. **CFO, Rachel Thacker:** Mrs. Thacker reported that the school’s auditors notified her that the school needed to sumit a “PPP Plan”. Lynn Smith gave the Board additional details on submission requirements and noted that he had submitted the report to the auditors during the audit.
4. **PTO/Curriculum, Jennie Bruce:** Mrs. Bruce recommended that the Board approve using CKLA as the main curriculum for Language Arts, and that teachers be given the option of using elements of Spalding (the school’s previous main Language Arts curriculum) as a supplement. The school could then move forward with pursuing the goal of becoming a “Core Knowledge School of Distinction.”
5. **Human Resources & Website, Phil Cardon:** Mr. Cardon led a discussion about modifications that were needed to be made to Employee Leave policies. After the discussion and clarification of specific wording, Rachel Thacker made a motion to amend the Employee Leave Policy as presented this evening. The motion was seconded by Phil Cardon and passed unanimously.
6. **Facilities & Risk Control, Paul Johnson:** None at this time.
7. **CAO, Kim Seager:** None at this time.

**8 – Board Training – Roberts Rules – Kim Seager:**The Board went over the procedures for tabling a motion or amendment if needed.

**9 - Closed Session:**Motion for a closed session was made by Kim Seager to discuss character & competence of individual employees, and the motion was seconded by Phil Cardon. A roll call vote was called for and all present board members individually voted “aye” when asked.

**10 - Adjournment:**Kim Seager moved to adjourn without objection.