**Timpanogos Academy School Board Meeting  
Thursday Apr 16th, 2020 7:00pm  
Timpanogos Academy Elementary   
( Page 1 of 3 )**

**PRESENT:**   
Board members Phil Cardon, Rachel Thacker, Jennie Bruce, Minta Valentine , Amy Tressler, Kim Seager, and Paul Johnson were in attendance via Zoom at 7:00pm, (On-line virtual Board meeting) which constitutes a full quorum. Principal Errol Porter is also in attendance.

**1 - Agenda Approval**Rachel Thacker made a motion to amend the agenda by adding Item “6A. Employee Compensation During Closure or Other Extraordinary Events Policy”. The motion was seconded by Minta Valentine and passed unanimously.  
 **2 – Review of Last Meeting’s Business/Approval of Minutes/Next Board Meeting**   
Rachel Thacker made a motion to approve the March 2020 minutes as amended. The motion was seconded by Phil Cardon and passed unanimously. The Board then confirmed that the next Board meeting will be May 14th, 2020. **3 – Public Input**  
None at this time.

**4 – PTO Report – JoAnna Larsen**  
\* The PTO is working on finding a different way to run “Teacher Appreciation Week”.   
  
\* The “Adaptive Swing” has arrived and will be available for student use next year, and it will most likely be placed initially at the East Building playground areas.  
  
\* Budget and activities are up in the air, as everything has changed. The allocation of funds will be a topic for the next PTO meeting.  
  
\* Amy Orme was introduced as next year’s PTO president.  **5 – Financial Report – Lynn Smith**  
Lynn Smith reported on the status of the Budget “to date” and that revenue and expenses were both in line with expectations and on-track for the year as of March 30th of the current year.   
  
Right now, there have been no funding changes due to the COVID19 situation, but the Legislature is meeting in special session and funding could change.   
  
Mr. Porter noted that the school may be receiving around $21,000 in “stimulus funds” that we have been told has been earmarked for our school.

**(Page 2 of 3 is on the reverse side of this page)  
Timpanogos Academy School Board Meeting  
Thursday Apr 16th, 2020 7:00pm  
Timpanogos Academy Elementary  
( Page 2 of 3 )**

**6 – Principals Report – Errol Porter**  
Mr. Porter reported on various items, with an emphasis on how things have been progressing with the State ordered “soft dismissal” due to COVID-19 concerns:   
  
 \* “Packet pickup” was today, out of the 314 families, all but 52 families picked up their student’s schoolwork packets. (About 83% pickup rate). Leftover packets will be left on tables outside of the building on various days for parents to pick up, along with three CAD projects.   
  
 \* The approved 2020-21 Calendar will be sent home to parents in Mr. Porter’s next email to parents.  
  
 \* Some parents are upset that the annual yearbook was canceled. The school is looking at finding replacement options, but nothing has been determined yet.

**6A – Employee Compensation During Closure or Other Extraordinary Events Policy**  
Mr. Porter noted that a policy needed to be implemented that mandates the allocation of Federal Grant money during this COVID-19 crisis be used only for the specific programs that the funds were earmarked for.  
  
The Board reviewed the policy as presented by Mr. Porter, and noted a few grammatical changes to be made. Rachel Thacker then made a motion to approve the “Employee Compensation During Closure or Other Extraordinary Events Policy” as amended. The motion was seconded by Minta Valentine and passed unanimously.

**7 – School Board Elections**  
The Board discussed numerous options about how to hold and conduct an election during this unusual time. Mr. Porter suggested the first step should be to send an inquiry to parents to see who is interested in running for a seat on the school board, and the Board directed Mr. Porter to follow through with sending that out to parents.

**8 – School Signs**  
The new school signage for our buildings appears to have not been printed correctly, and did not match the artwork that was sent to the printer. First recognizing that this type of item would not normally be a Board level question, the Board then discussed what corrective action the school should request from the printer.

**(Page 3 of 3 is on the next page)  
Timpanogos Academy School Board Meeting  
Thursday Apr 16th, 2020 7:00pm  
Timpanogos Academy Elementary  
( Page 3 of 3 )**

**9 – Board Member Reports**:

1. **Uniforms, Amy Tressler**: None at this time.
2. **Publicity, Minta Valentine**: None at this time (Mrs. Valentine is not in attendance having left the meeting early).
3. **CFO, Rachel Thacker:** None at this time
4. **PTO/Curriculum, Jennie Bruce:** Mrs. Bruce expressed appreciation for the school’s adoption of CKLA and for the support and on-line resources that CKLA has available. In contrast, if we were still using Spalding, it would be “a nightmare” for parents who would be asked to help their kids at home. Mrs. Bruce then led a Board discussion about how grading would work for the 4th Term, and Mr. Porter outlined how he and the staff were planning on doing the grading.
5. **Human Resources & Website, Phil Cardon:**  Mr. Cardon gave a status report on implementation issues with the new website, and then reported that all employee work agreements were being extended at the same compensation levels due to uncertainty about future funding and budgets.
6. **Facilities & Risk Control, Paul Johnson:** None at this time.
7. **CAO, Kim Seager:** None at this time.

**10 - Adjournment:**Kim Seager moved to adjourn without objection.