**Timpanogos Academy School Board Meeting  
Thursday July 9th, 2020 7:00pm  
Timpanogos Academy Elementary   
( Page 1 of 3 )**

**PRESENT:**   
Board members Phil Cardon, Minta Valentine, Amy Tressler , Kim Seager, and Paul Johnson were in attendance at 7:00pm, which constitutes a full quorum. Principal Errol Porter is also in attendance.   
  
Board Members Rachel Thacker and Jennie Bruce were excused.

**1 - Agenda Approval**Amy Tressler made a motion to amend the agenda to include “Website” to Phil Cardon’s Board member Reports section. The motion was seconded by Minta Valentine and passed unanimously. **2 – Review of Last Meeting’s Business/Approval of Minutes/Next Board Meeting**   
There were no minutes available for review, and the Board then confirmed that the next Board meeting would be scheduled for August 13th, 2020. **3 – Public Input**  
Christy Belt, a 5th grade teacher at the school, noted that she favored the Governor’s directive for wearing of masks, and listed several questions that she hoped would be addressed in the “Re-Opening plans” that would be discussed later in the meeting.

Danielle Brown, a parent with students in the school, wanted to know how a mask mandate would affect students with special needs who could not wear masks due to health concerns. Mr. Porter responded that the State Board of Education had sent the school a directive that no students should be kept from school activities because of a lack of a mask because of numerous special needs. The bottom line is that the school will accommodate the special needs of all students who require them.

**4 – Budget Update – Lynn Smith**Lynn Smith presented the final revised budget as of June 30th, but noted that it would not truly be finalized until after the audit scheduled for August 3rd and 4th. Preliminary results though show that the school ended up with an operating excess of about $33,000.

Mr. Smith also reported that the state legislature did not reduce the WPU that schools receive, and that the upcoming year’s budget should accordingly be better than planned.

**5 – PTO Report – Amy Orme**  
PTO President Amy Orme reported that the PTO wanted to set-up a PTO email list of their own and would ask parents to opt-in to that emailing list. In addition the PTO was considering offering a “school face mask” as a fundraiser and the Board discussed the logistics of how to get proper approvals for the use of the school logo.

**(Page 2 of 3 is on the reverse side of this page)  
Timpanogos Academy School Board Meeting  
Thursday July 9th, 2020 7:00pm  
Timpanogos Academy Elementary  
( Page 2 of 3 )**

**6 – Principals Report – Errol Porter**  
Mr. Porter reported on various items, as follows:   
  
 \* The school has secured 400 face shields for student/school use as needed, plus 800 to 1,000 face masks, plus a full year’s supply of hand sanitizer.   
  
 \* The school has secured two infra-red thermometers for the building entrances and two for the faculty break rooms.  
  
 \* The school is looking into UV lights, and purchase of school supplies are behind schedule due to backordering at Office Depot.  
  
 \* Core Knowledge Science curriculum for grades 3-5 is available and the cost for that curriculum appears to be substantially less than the cost of CKLA curriculum. Science curriculum for Grades K-2 is not available for purchase, but is available via free download.  
  
 \* Mr. Porter expressed concern that enrollment could go down due to parents concerns about COVID-19, despite current enrollment sitting at 545. The upcoming month would be a crucial time to see how enrollment would be affected by these concerns.

**7 - Re-Opening Plans – Errol Porter:**   
Mr. Porter went over the School Re-Opening Plan, line by line. Throughout the presentation, the Board discussed the various sections of the plan in depth. Parents and teachers in attendance also made comments and asked questions throughout the presentation.   
  
After this lengthy discussion, which included some board suggested revisions, Phil Cardon made a motion to accept the School Re-Opening Plan as amended. Minta Valentine seconded the motion, and it passed unanimously.

**8 – Student Mental Health and Behavior Medication Policy**  
Mr. Porter presented a revised version of this policy to reflect new state wording that clarifies that teachers cannot tell parents that their children need to be put on medication. Exemptions to this are limited to school psychologists and others who are authorized by parents to test students.

Paul Johnson made a motion to accept the amended Student Mental Health and Behavior Medication Policy. Amy Tressler seconded the motion, and it passed unanimously.

**9 – Staff Leave Policy**  
Mr. Porter presented a revised version of this policy to reflect new state requirements for COVID-19.

Amy Tressler made a motion to accept the amended Staff Leave Policy. Minta Valentine seconded the motion, and it passed unanimously.

**(Page 3 of 3 is on the next page)  
Timpanogos Academy School Board Meeting  
Thursday July 9th, 2020 7:00pm  
Timpanogos Academy Elementary  
( Page 3 of 3 )**

**10 – Safe Schools Policy (Title IX Changes)**  
Mr. Porter reported that this policy was not yet ready, and asked to defer this item until the next Board meeting.

**11 – Board Member Reports**:

1. **Uniforms, Amy Tressler**: Mrs. Tressler reported that she was continuing to work on revising the Skirts and Skorts section of the Uniform Policy to reflect the decision to allow additional colors (Navy and Khaki), and to add the new uniform Vendor (“French Toast”)
2. **Publicity, Minta Valentine**: None at this time
3. **CFO, Rachel Thacker:** None at this time, Mrs. Thacker is not in attendance.
4. **PTO/Curriculum, Jennie Bruce:** None at this time, Mrs. Bruce is not in attendance.
5. **Human Resources & Website, Phil Cardon:**  Mr. Cardon reported that the school had additional web domains that would need to be renewed soon, and asked if we wanted to retain these additional domains. After a brief discussion it was decided that the school would want to retain these domains.
6. **Facilities & Risk Control, Paul Johnson:** Mr. Johnson reported that both the Alpine School District and Maeser Prep had adopted Lindon City’s “We Love You guys” response protocols, and suggested that it would be good for our school to incorporate these same protocols into ours for consistency. Making the changes would not incur any costs to the school.
7. **CAO, Kim Seager:** None at this time.

**10 - Closed Session:**Motion for a closed session was made by Kim Seager to discuss character & competence of individual employees, and the motion was seconded by Phil Cardin. A roll call vote was called for and all present board members individually voted “aye” when asked.

**11 - Adjournment:**Kim Seager moved to adjourn without objection.